

## House Rules

### ARTICLE XVII - HOUSE RULES

Entry to the Lodge:

1. All members of the B.P.O.E. #1774 should use their Key Cards to enter The Lodge
2. A Member will be brought up on charges if he/she is found to have transferred a Key Card.
3. All guests must sign in the "Guest Register Book".
4. Members are responsible for his/her guests. When the member leaves the Lodge, their guests must also leave.
5. Persons entering the Lodge must show a current signed membership Card upon request of any Member or Employee of the Lodge.
6. Children are not permitted to enter the Lodge unless accompanied by A Member who will be responsible for them at all times. Children are not permitted to be seated at the Bar.
7. Only Elks in good standing and a current signed Membership Card Will be allowed entry in the Lodge.
8. Hours of Operation are posted in the Lounge and will be modified as needed.

DRESS CODE FOR BALLROOM:

A. The attire of all members and/or their guests should always be in good Taste. In addition, appropriate for the occasion. At informal affairs, Casual slacks & casual shirts and shorts are acceptable. Tank tops for men or women are not acceptable in the Ballroom during regular meetings or sponsored events.

B. The wearing of hats at Lodge Meetings is prohibited. The wearing of hats by a Lodge Member and guest(s) at events that either by declaration of the House Committee or printed on tickets are deemed to be "formal" or "semi-formal" shall be prohibited. Exception to this rule can be made by the House Committee.

C. When an affair is held in the Lounge the dress code will be commensurate with the event theme as established by the House Committee. At all other times shorts and slacks for men and women are acceptable.

9. Only Elks may purchase Alcoholic Beverages and a current signed Membership card must be shown when requested.
10. Checks up to \$50.00 will be cashed only if approved by the Bar Manager.
11. No Alcoholic Beverages of any kind can be brought into or taken out of the Lodge. (Violation of Liquor Laws)
12. Any person deemed to be of improper behavior or dress will be refused bar service. The "On Duty" Bartender, a "House Committee" member a "Lodge Office?" shall determine such refusal.
13. The use of the Pool Table & Shuffle Board is for use by all Elks and Their guests. (If at the end of the evening, you are last one using the pool table, it would be helpful if you covered the table and returned the cue sticks, chalk, etc. to their proper place).
14. The Bar will be closed to ALL when the General Meeting is in session.
15. No one is permitted behind the Bar except designated employees, bartenders and House Committee Members.
16. Profanity, Obscene Gestures and/or Violence will not be tolerated. Crass remarks and rude behavior will not be permitted. It is the duty of every Elk to enforce this rule. Elks are to conduct themselves accordingly and to see that their guests do also.
17. LIMITED CLUB PRIVILEGES: are extended to spouses and widows or Widowers of Elks. All must be in good standing at the time the card is issued. Upon request the Secretary will issue a current identification card. The Elks Member may be living or deceased.
18. FOOD: All food and beverage prices will be determined and established By the House Committee. No food or beverage can be brought into the Lodge when the Lodge is serving and/or selling food. Exceptions will be made when a Lodge Officer or House Chair is notified and agrees to the request.
19. SUPERVISION: The House Committee will supervise all Lodge Employees and independent Contractors.

20. COMPLAINTS: Member complaints concerning violations of House Rules will be handled as follows:

- A. Written and signed Complaints must be submitted to the House Committee Chairman.
- B. Complaint must be complete with all relevant facts.

C. The House Committee will conduct a hearing at which all Concerned parties will be in attendance. If the Complainant Does not appear at the hearing, except for a valid reason, then the complaint will be dropped.

***VIOLATION OF HOUSE RULES: Any Elk in violation of the House Rules will be liable to have his/her Lodge Privileges revoked not more than one (1) year Depending on the charges and the House Committee ruling.***

Date approved: June 17, 2013

Exalted Ruler: Dennis Ryan

Secretary: Florence Synenko